



Thank you for your interest in applying for a grant from the Adtalem Global Education Foundation, Adtalem Global Education's private foundation organized for charitable, educational and research purposes. Grants will be considered if they support the key Foundation priorities of strengthening the pipeline of underrepresented minorities to careers in healthcare and financial services; increasing access for underserved populations to high quality education; addressing healthcare disparities; and promoting economic growth through skills-based workforce development in the healthcare and financial services industries.

All potential partners must hold an introductory due diligence call with a Director or Officer of the Foundation prior to submitting a grant application. Unsolicited proposals will be discouraged. Please contact [info@adtalemfoundation.org](mailto:info@adtalemfoundation.org) to schedule. Once the call has taken place, if your organization would like to submit a funding request, please complete this cover letter and send to [info@adtalemfoundation.org](mailto:info@adtalemfoundation.org) along with the additional documentation listed below. For further information regarding guidelines and restrictions, please review the Adtalem Global Education Foundation guidelines.

NAME OF ORGANIZATION: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

SUITE: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_

WEBSITE: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDITIONAL STATES AND COUNTRIES OF OPERATION: \_\_\_\_\_

REQUESTED GRANT AMOUNT: \_\_\_\_\_

Along with this cover letter, please attach a short narrative (maximum 5 pages) describing your organization, including the following:

- Organization's mission and purpose
- Description of the specific program for which funding is being requested
- Explanation of how the program aligns with one or more of the Foundation's Areas of Focus
- Detailed financial sustainability plan for the program
- Programmatic and organizational goals and metrics
- Details on how this proposed grant will help the organization achieve its goals and impact the community
- For organizations seeking repeat funding, please include results associated with previously provided support

In addition, please include the following supplemental materials:

- Budgets for both the full organization (consolidated) and the specific program for which funding is being requested
- Most recent IRS Annual Form 990
- Proof of 501(c)(3) tax status
- Form W9
- Any additional documentation, such as brochures and third party testimonials, as needed

All application documents should be submitted in PDF format.