



Thank you for your interest in applying for a grant from the Adtalem Global Education Foundation, Adtalem Global Education's private foundation organized for charitable, educational literacy and research purposes. Grants will be considered if they support the key Foundation priorities of improving public education, strengthening the transition from high school to college, increasing access to higher education for underserved populations, promoting economic and workforce development, increasing access and improving health and wellbeing for underserved populations, and honoring our nation's veterans, those currently enlisted and military families. If your organization would like to submit a funding request, please complete this cover letter and forward to info@adtalemfoundation.org along with the additional documents listed below. For further information regarding guidelines and restrictions, please review the [Adtalem Global Education Foundation guidelines](#).

NAME OF ORGANIZATION: _____

MAILING ADDRESS: _____

SUITE: _____

CITY: _____

STATE: _____

ZIP: _____

WEBSITE: _____

CONTACT NAME: _____

PHONE NUMBER: _____

EMAIL: _____

ADDITIONAL STATES AND COUNTRIES OF OPERATION: _____

REQUESTED GRANT AMOUNT: _____

Along with this cover letter, please attach a short narrative describing your organization, including the following:

- Organization's mission and purpose
- Description of the specific program for which funding is being requested
- Programmatic and organizational goals and metrics
- Details on how this proposed grant will help the organization achieve its goals and impact the community
- For organizations seeking repeat funding, please also include outcomes and results associated with support previously provided.

In addition, please include the following supplemental materials:

- Most recent IRS Annual Form 990
- Organization's original IRS Form 1023 and/or proof of 501(c)(3) tax status
- Form W9
- Program and organizational budgets
- Any additional documentation, such as brochures and third party testimonials, as needed